

## **THE WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY November 19, 2013**

The Westfield Board of Public Works and Safety met on November 19, 2013 at the Westfield Public Works conference room. Present were, Mayor Cook, Randy Graham, Kate Snedeker, Records Manager Kim Strang and City Attorney Brain Zaiger. Randy Graham called the meeting to order at 4:02 P.M.

### **Meeting Minutes Consideration for Approval:**

Kate Snedeker made the motion to approve the October 3, 2013 meeting minutes as presented and this was seconded by Mayor Cook. Vote: Yes-3; No-0. Motion carried.

### **Quote Approval:**

None

### **Bid Approval:**

None

### **Performance and/or Maintenance Bond Release:**

#### **Action Item #2 Twin Oaks 2 (water)**

Ken Alexander presented asking for the release of the Performance Bond and to enter into a 3year Maintenance Bond.

Mayor Cook made the motion for the release of the Performance Bond moving into Maintenance Bond. Kate Snedeker seconded. Vote: Yes-3; No-0. Motion carried.

### **Change Orders:**

None

### **Contract/Leases:**

None

### **Agreements and/or Memorandum of Understanding (MOU):**

None

#### **Action Item #3 Maple Knoll (aka Sonoma) Section 6A & 6B Water Upsizing Agreement**

Ken Alexander explained this Agreement is for the cost of upsizing of the water mains and facilities in this area in preparation for a future water tower. Reimbursement upon completion will be \$35,436.00.

Mayor Cook made the motion to accept this Agreement. Kate Snedeker seconded. Vote: Yes-3 No-0. Motion carried.

## **Consent Agenda:**

### **Action Item #4: 2014 Schedule of Meetings**

The Mayor motioned to approve the schedule. Randy Graham seconded. Vote: Yes-3 No-0. Motion carried.

\*September meeting later changed to September 24<sup>th</sup>, instead of the 25<sup>th</sup>.

## **Department Reports:**

- **Police Documents-Todd Burtron and Mayor Cook**

The Mayor and Chief Burtron toured the area in Kokomo hardest hit by Sunday's tornado and offered the city's assistance. Mayor Cook stated that the city sent 2 of our trucks, a backhoe and 3 of our city employees to help with the relief efforts. The guys will be helping as long as needed.

- **Parks and Recreation-Melody Jones**

Melody announced Westfield in Lights on December 7th

- **Police- Joel Rush**

Reported the department is in the final stages of the hiring process of the 2 officers for the start of next year.

- **Public Works-Ken Alexander**

Ken showed some pictures of the area in Kokomo that our employees are assisting with. Update on paving of Grand Park was discussed.

Kate Snedeker made the motion to adjourn, seconded by Mayor Cook. Vote: Yes-3 No-0. Motion carried.

With no further business the meeting was adjourned at 4:37 P.M.

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Deputy Clerk-Treasurer

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Board of Public Works and Safety